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Direct Deposit Authorization Form

HireCall is pleased to offer you the convenience of Direct Deposit. Now you can have your paycheck automatically deposited into your existing bank account. Other great advantages include:

- Saves you time and money by not having to pick up your check or wait in long lines at the bank on payday
- Makes your hard-earned money available faster even if you are sick or out relaxing on your yacht in the Caribbean
- Eliminates the risk of lost, stolen or forged checks as well as the need to pay high fees at check cashing services

How Direct Deposit Works

On payday, an earnings statement showing your gross salary, taxes, any other deductions and net pay will be made available to you in our Employee Portal. Your net pay will already have been deposited in your account. You earned it so why wait another day or more for a paper check to clear? With Direct Deposit, your cash will be immediately available for your use. Use it or just go get it...and enjoy.

Where do you want your money to go?

Choose where and how you want your money deposited. If you want all of your paycheck deposited into one account, simply fill out the Primary Account information. That's it and you are done.

If you want a portion of your check deposited elsewhere such as a savings account or a spouses account, you also must complete the Secondary Account information. If you do, please remember to tell us how much of your money you want directed there. You can either give us a fixed amount like \$20, or you can use a percentage. If you list 10%, for every \$100 you earn, \$10 will be routed to the Secondary Account.

To get started, all you need to do is:

- Choose where you want your money to go
- Complete the important bank information requested below
- Read and accept the Authorization at the bottom of the form
- Give us a cancelled check for each account

Primary Account

Name of Financial Institution	
Routing Number	Account Number

Secondary Account

If you prefer a portion of your check be deposited elsewhere, enter the fixed amount or percentage here:	
Name of Financial Institution	
Routing Number	Account Number

Authorization

I authorize HireCall to initiate electronic credit entries each pay period, and if necessary, debit entries and adjustments for any credit entries made in error to my account. This agreement will remain in effect for as long as you are employed by HireCall. If you ever choose to revoke this authority or modify your preferences, please notify us in writing.

Signature	Social Security Number
Printed Name	Date